

**NOTICE RE: TEACHING ASSISTANT (TA) POSITIONS AVAILABLE FOR SUMMER 2018**

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the **Odette School of Business** invites applications for TA positions for the **Summer 2018** term.

List of courses that may utilize Teaching Assistants for **Summer 2018**:

<b><u>Course # and name</u></b>	<b><u>Class Times</u></b>	<b><u>Exam time</u></b>	<b><u># TA positions</u></b>	<b><u>hours per position</u></b>	<b><u>Duration of position</u></b>
<b>International Business (78-631-01/02)</b>	T/Th 4:00-5:50 pm T/Th 6:00-7:50 pm	TBD	1	100	May 6, 2018-- Aug 31, 2018
<b>International Business (78-631-03/07/08)</b>	M/W 7:30-9:20 pm M/W 5:00-6:50 am	TBD	1	100	May 6, 2018-- Aug 31, 2018
<b>Finance in a Global Perspective (78-612-02/05)</b>	M/W 10:00– 11:50 am	TBD	1	50	May 6, 2018-- Aug 31, 2018
<b>Finance in a Global Perspective (78-612-03/06)</b>	M/W 2:00 – 3:50pm	TBD	1	50	May 6, 2018-- Aug 31, 2018
<b>Human Resources Stream TA</b>	N/A	N/A	1	50	May 6, 2018-- Aug 31, 2018
<b>International Accounting and Finance Stream TA</b>	N/A	N/A	1	50	May 6, 2018-- Aug 31, 2018
<b>Logistics and Supply Chain Management Stream TA</b>	N/A	N/A	1	50	May 6, 2018-- Aug 31, 2018

Note: \* 50 hour TA may be hired as a stream tutor  
 \*\* 50 hour stream tutor may be hired as a 50 hour course TA

**All positions are subject to sufficient enrolment and final budgetary approval.**

**Eligibility requirements:**

TA appointments shall be offered in accordance with the criteria specified in Article 12:04 of the Collective Agreement.

**The following are essential qualifications required for the appointments above**

Applicants must have obtained a minimum grade of 80%+ in the following Master of Management courses: Accounting Concepts and Techniques, Finance in a Global Perspective, Managing Employees, Marketing, Quantitative Studies, and Business Strategy (*or equivalent professional experience*); must have good communication skills; and must be available to attend course/exams at the specified times.

**The following are desired qualifications for TA appointments:**

Preference will be given candidates who meet the essential qualifications but also have an undergraduate degree in a discipline and/or professional work experience in a field directly related to the subject matter of the course or program stream for which the person is being hired. Special skills that are directly related to the subject matter of the course or program stream for which the person is being hired may also be considered in identifying a preferred candidate.

Note that Teaching Assistants cannot be employed for more than 100 hours per semester total. If you already hold or have applied for another TA position (in this or another department) note that the total combined hours for all TA appointments held in all departments cannot exceed 100 hours.

More information can be found on the **Odette School of Business** website under "Master of Management". **Candidates must submit a cover letter indicating the position(s) for which they are applying as well as a detailed CV.**

Questions can be directed to: [hermanr@uwindsor.ca](mailto:hermanr@uwindsor.ca)

**Odette School of Business  
401 Sunset Ave. Windsor, Ontario N9B 3P4  
519-253-3000, extension 4941**

Deadline for receiving applications: **April 2, 2018** (4:00PM) or until positions are filled.

Date: Monday March 12, 2018