

U-Pass opt-out dates for Winter 2017

January 5th, 2017 to January 31, 2017 at 4:00 p.m. in the UWSA office located in the CAW Student Centre, second (2nd) floor.

Only graduate students having a postal code (based on the information you provided to the Registrar's office) **OUTSIDE** of the City of Windsor – Transit System bus routes **ARE** eligible to opt-out for the winter 2017 semester only. There are no refunds for the fall 2016 semester.

Eligibility/Criteria for opting out for Winter 2017

- Only full-time graduate students are assessed the U-Pass fee.
- You must complete an opt-out application form at the UWSA office and provide proof of living outside of the City of Windsor – Transit system bus routes (postal codes) in order to be eligible to opt-out. This could mean, a driver's license, monthly bill with your name, address and postal code on it, Visa statement, etc. **The UWSA has a list of postal codes if you need to confirm that you are one of those students that has a postal code outside the City of Windsor – Transit system bus routes at Ext. 3600.**
- Any graduate student assessed the fee (of \$66) for the winter 2017 **AND** just beginning their program and have a postal code outside of the City of Windsor – Transit bus service will be eligible to opt-out.
- Any graduate student on a scheduled co-op placement or internship for the winter 2017 semester **OUTSIDE** of the City of Windsor postal codes will be eligible to opt-out and must provide a letter from their department stating the duration of your co-op placement or internship and the town and province and signed by the department head **OR** an email from the graduate secretary to the email of uwsa@uwindsor.ca with the duration of the co-op placement or internship and to include the town and province, **as well as your student number. THE EMAIL CANNOT COME FROM THE STUDENT** but must be provided by the graduate secretary of the department you are enrolled in.
- Any graduate student that has successfully completed their program and was assessed the full amount of the U-Pass fee of \$132 will be eligible for a partial refund of \$66 for the winter 2017 semester only. You must provide a letter from your department head on University of Windsor letterhead that you have successfully completed your program and the letter must be signed by the department head as well. However, an email from the graduate secretary stating your full name, student number and the date of your successful completion of your program and emailed to: uwsa@uwindsor.ca by the deadline is also acceptable.
- **ONLY 25%** of graduate students are eligible to opt-out for the 2016/17 academic year and so far 8% of graduate students have been eligible to opt-out. Therefore, any graduate student that meets the criteria as stated in this email is eligible to opt-out, however, once the 25% has been reached, any graduate student trying to opt-out, their application will be declined. The opt-out process is based on a first come first serve basis.