

CCFFR Business Meeting Agenda

The 69th Canadian Conference for Fisheries Research
St. John's - Sheraton Hotel,
17:30-18:30, Saturday January 9th, 2015

Circulation of Sign-Up Sheet for persons present

I. **Approval Of The Agenda**

Approved

II. **Approval Of The Minutes Of January 10, 2015 (Ottawa)**

Approved by John Lark, seconded by Rick Cunjack.

III. **Acknowledgements**

Many thanks are offered to ongoing support of GLIER for website/website maintenance (described by Dan Heath – Sharon Lackey, was on leave, so Sarah Jamieson took over this year), Darren for nominations, and Craig for local arrangements, Heather Penney for behind the scenes and taking minutes.

IV. **Financial Report**

John Lark:

We have a more structured arrangement for cash flow surrounding meetings and we are achieving consistent results where all costs are fully covered and CCFFR is able to provide enhance support of student travel (\$9,500 this year).

Support for local arrangements should be improved. Including: a handbook/written guide, easier access to a local bank that is linked to the corporation, easier and more consistent implementation of registration and tracking, systematic fundraising approach, clearer value proposition for sponsors (e.g. marketing package, demographics of registrants etc.)

Access to local bank accounts takes weeks. So we can open daughter accounts in CCFFR's name, rather than dealing with a new account each year.

Suggests using EventBrite next year instead of PayPal. There is a 6% fee, where PayPal has a 3% fee, however, EventBrite has easier registration and tracking and is worth the money and simplify the system.

Comments from Dan Heath: Noted struggle with PayPal every single year. Every year local organizer just has to turn it on, will cost money, but makes jobs way easier. Craig Purchase: Also noted difficulty with PayPal. We lose money with EventBrite, but also with PayPal anyway, therefore it is worth the money.

John:

We need clearer value proposition for our sponsors, who we are, what to expect, where located in the meeting. Asking for money is a challenge for some people. Attaching that to the president is difficult. Steve Cooke has stepped up as the Director of Development for the next 3 years, and is therefore in charge of national fundraising.

News: We have returned to financial stability. Board is functioning effectively and we have responded to the DFO's reduction in admin support. John will work with the Royal Bank to enable regional sub-bank accounts that the local arrangements chairs can access. He will also work with EventBrite to facilitate registration and receipt of funds.

V. Report From The Board

- a. Activities of the Board
- b. Motions voted during the corporation year
 - i. Approval of the Budget for the 2015 meeting
- c. Payments during the Corporation year
 - i. Transfer to CARS for Clemens Rigler \$9,500
 - ii. Accounting Fees \$2,118.75
 - iii. Insurance (Directors and Officers, Liability and weather) \$2,728.08

VI. MOTIONS

- a. Approval of Slate for 2016-2017
 - i. John Lark – Chair – Signing officer*
 - ii. Steven Cooke – Treasurer and Director of Development – Signing officer*
 - iii. Aaron Fiske – President - 2017 Meeting*
 - iv. Irene Gregory-Eaves – Local Arrangements – 2017 Meeting*
 - v. Dan Heath – Signing officer*
 - vi. Dylan Fraser*
 - vii. Jordan Rosenfeld*
 - viii. Darren Gillis*
 - ix. Margaret Docker*

Motion to approve: Rick Cunjak. Seconded by Nick Collins

- b. Approve
 - i. It is moved that the Financial Statement as circulated is approved
Motion to accept financial statement from Mike Fox, seconded by Gordon Copp.
 - ii. It is moved that: Mingie Percival and Associates be appointment as CCFR's accountant for the 2015-2016 fiscal year
Motion to approve continuation of services: Dan Heath, seconded: John Lark.

iii. That all fund raising be directed to CCFFR Inc. and that transfers to CRTF be decided by the Board

Steve Cooke: Now have increased capability of our own, no longer required. We will continue for the next 3 years and they will cut checks, at that time we will take over and cut our own cheques. Propose that we will work quite well with local arrangements and activities (Steve as Director of Development for 3 years)

Propose: John Lark, seconded: Darren Gillis.

Comments: Steve Cooke: Supported 99 students last year, and 44 this year. More money this year than last year on a per-student basis. We can do the fundraising through CCFFR Inc. then funds transferred by the board. Not a matter of supporting or not, just the amount we can support.

iv. It is Moved that CCFFR file a financial compilation in lieu of an audit

Have to file a tax return to prove that we aren't making a profit

Motion: John Lark Seconded: Gordon Copp

Comments: John Lark explained the motion further.

Passed unanimously.

VII. CLEMENS-RIGLER TRAVEL FUND

Dan Heath: Doing well for grad student participation, but not post-docs. Wants to propose the potential for the CRTF for funding post doc travel grants as well.

Steve Cooke: Supporting the idea of funding post docs. Model of how to do this can be decided.

Thoughts on this and ideas suggested:

-Post docs pay student rate instead of general rate (Trevor Avery).

-Early career researchers do not always have an increased salary at the beginning, which makes going to CCFFR difficult. However, would not want to take from students as a post doc (Natalie Sopinka)

-Not the amount of money but encouragement, to have more early career participation (Dan Heath)

- Talk about lowest income (students) need it the most. But also the people between masters and PhDs or PhDs and post docs do not have income. So having something 'early career – within 2 years of graduation' may be a solution

How this will be implemented is to be decided by the board.

Motion to the board expand CRTF to incorporate early career subsidies: John Lark, seconded: Dan Heath

- a. Awards and allocation criteria for CCFFR 2016
- b. Canvassing & Donations
- c. CARS management of CRTF funds until 2017/18

VIII. FISHERIES SOCIETY OF BRITISH ISLES STUDENT

Steve Cooke: They send a student to CCFFR, we can then send a student to SFBI. They were giving more than we were. The interest in continuing this has waned somewhat. We have to go find a student to fit the SFBI theme for that year. We did not do this, this year. We are parking it for now.

VI. UPCOMING MEETINGS

a. Venue **2017 - Montreal**

Local arrangements: Irene Gregory-Eaves
Program chair: Marco Rodriguez
Nomination Chair: Darren Gillis
Director of Development: Steven Cooke

b. Venue **2018 - Edmonton**

Local arrangements: *Mark Poesch*
Program chair:
Nomination Chair: Darren Gillis
Director of Development: Steven Cooke

Victoria or Vancouver as a back up.

c. Venue **2019 – London**

Local arrangements: *Brian Neff*
Program chair:
Nomination Chair:
Director of Development: Steven Cooke

d. Venue **2020 – Halifax**

Local arrangements: *To Be Determined*
Program chair:
Nomination Chair:
Treasurer:

VIII. CJFAS Report

No representative present to report

The Journal is covering travel and registration costs for both the Stevenson and Rigler Plenary presentations.

IX. OTHER BUSINESS

Craig Purchase: Listserv hosted by Dal. Not even a mention of listserv on the website. Are we going to keep it? If so, we need to advertise it.

Need institutional email address, so we could get rid of that feature.

Potentially use Eventbrite for this feature.

Discussion about pros and cons of updating the listserv, it was agreed that better advertising should be done.

X. ADJOURN

Motion: John Lark, seconded: Darren Gillis