

CCFFR Business Meeting Minutes

**The 64th Canadian Conference for Fisheries Research
Toronto – Royal York Hotel – Algonquin Room
17:00, January 7, 2011**

I. APPROVAL OF THE AGENDA

President Nick Mandrak called the business meeting for the 64th Canadian Conference for Fisheries Research (CCFFR) to order at 5:00 pm. The proposed agenda was tabled and a motion to approve was passed (Mike Fox / Rob McLaughlin).

II. APPROVAL OF THE MINUTES OF JANUARY 8, 2010

Draft minutes of the 2010 Winnipeg meeting, prepared by Julie Deault, were presented. These had been made available on the website prior to the business meeting. A motion to approve the minutes was passed (Don Jackson/Linda Corkum).

III. ACKNOWLEDGEMENTS

Dr. Mandrak acknowledged the work for this year's organizing committee and volunteers. Special thanks to the local arrangement team led by Nick Collins. Thanks were also extended to Rob McLaughlin, program chair for an excellent program involving a variety of interesting sessions. Rob Mackereth, and his team were thanked for the selection of the CRTF awardees. In addition the President expressed his thanks to Kim Hyatt and Margot Stockwell for administering the Clemens-Rigler account through CARS. The president expressed his thanks to Sherrylynn Rowe who handled nominations again this year. A special thank you was expressed to Julie Deault for her work as secretary-treasurer, and for her work to have the DFO contribution to Clements-Rigler extended for another year and to John Lark for assisting with the Toronto meeting and for being the corporate memory of CCFFR. Finally a thank you to Chris Taggart for his maintenance of the CCFFR website who is stepping down after many years. Thanks were also made to Dan Heath who has agreed to take over the hosting and maintenance of the CCFFR Site. The sponsors to be thanked for their financial support were:

- Fisheries and Oceans Canada
- Aquatic Species at Risk at Fisheries and Oceans Canada
- Ontario Chapter of the American Fisheries Society (AFS)
- Mid Canada Chapter of the American Fisheries Society (AFS)
- Canadian Aquatic Resources Section (CARS) of the American Fisheries Society (AFS)
- University of Toronto, Biology Department, Mississauga Campus
- University of Toronto, Department of Ecology and Evolutionary Biology
- University of Toronto, Centre for Environment
- NRC-CNRC Research Press
- Great Lakes Fishery Commission
- Dalhousie University – Faculty of Science, Department of Oceanography
- University of Guelph, Department of Integrative Biology

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- Centre for Northern Forest Ecosystem Research
- Lotek Wireless
- Hoskin Scientific

The contribution of these sponsors is very important for success of this meeting and student travel.

IV. TREASURER'S REPORT

John Lark presented the 2009/2010 financial report on behalf of Julie Deault who was unable to attend.

Participation was consistent with recent years and we had 270 registrations:

- CCFFR: 144 SCL: 60 SWS:3 Not identified to a group: 63;
- Registration fee: regular: 167, students:103.

The balance carried forward for the 2009/2010 fiscal year was \$11,091.51. The 2010 63rd edition of the CCFFR conference held in Winnipeg generated \$49,940.00 from registrations and banquet tickets and \$9,018.48 from other sources in revenues. Total revenues were \$58,971.40. There was an expenditure of \$1,133.48 for the liability insurance for 2011. Total Expenditures were \$48,475.67 (\$2,000 came from the previous year's budget as a deposit for the Fort Garry Hotel) for the conference itself plus \$6,000 for the CRTF contribution. **Meeting organizers should plan so that there will be \$11,000 in the bank after each meeting, \$6,000 for CRTF and \$5,000 for deposits and pre-meeting expenses for the following year.**

Overall, expenditures for that fiscal year were of \$48,475.67. The carry over balance to the 2009/2010 fiscal year is \$22,397.24. See the Treasurer's Report – CCFFR 2009/10 for details.

The financial objectives for any post meeting surpluses have been to commit \$6,000 to \$8,000 to the CRTF and to leave a minimum of \$5,000 to direct to security deposits and insurance for the next meeting. It has been important for the local arrangements chair to budget a meeting that is self-sufficient based on a moderate level of participation. This conservative approach along with donations from sponsors has allowed the meeting to operate successfully with a modest surplus for subsequent years. Organizing the conference is an immense amount of work and we are thankful the volunteers who take on the work.

Mike Fox moved to approve the financial report, Nick Collins seconded / unanimous.

V. CLEMENS-RIGLER TRAVEL FUND

Thanks to Rob Mackereth, Martha Guy and Julie Deault who formed the Selection Committee; Kim Hyatt, President of CARS, and Margot Stockwell, treasurer of CARS who keeps track of finance for CRTF and prepares the student award cheques.

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A total of \$17,349.94 was raised for the CRTF in 2010 for the January 2011 meeting awards (see budget attached). **62 awards for a total of \$16,220 were granted.**

Award were offered to all applicants following these criteria:

- Students from Ontario or Quebec : max \$300
- Students from other provinces: max \$375
- Students who have previously received C-R support (within a degree): max \$175

Margot Stockwell distributed cheques to the awardees during the conference, which greatly reduces the amount of work required to distribute the awards.

President Mandrak thanked everyone involved.

VI. IS YELLOWKNIFE WORKABLE FOR 2014?

Peter Cott presented the idea that the 2014 meeting (West/Central) could be held in Yellowknife. There was an extensive discussion surrounding airfares, hotels , weather and meeting room capacity. It was agreed that we would plan to rebuild the Clemens-Rigler Travel fund to have additional funds available to cover the increased costs for students attending a Yellowknife meeting.

There was interest and support of the idea, and Nick Mandrak and Peter Cott agreed to develop a “business case” for having the 2014 meeting in Yellowknife and to present this at the 2012 Business Meeting in Moncton

VII. BRITISH FISHERIES SOCIETY

It was noted that the British Fisheries Society (BFSI) had £10,000 that we could request for student travel to a conference in England. There was a discussion about exchanging invitations/offers to students although their current arrangements would not support this approach. There was a motion to explore student exchange (Michael Fox, John Gunn).

Further discussion noted that FSBI is very narrowly focused on finfish. An opportunity in 2012 would be for a student to attend a one-week meeting in Bournemouth. Steve Cook and Nick Mandrak were to follow up on this, providing the requisite approvals for international travel could be obtained.

VIII. UPCOMING MEETINGS

- a) Officers and Arrangements – 2012 (Moncton – Local Arrangements by Mark Hanson)
 - o President: Marco A. Rodriguez (Université du Québec a Trois Rivières)
 - o Local arrangements chair: Mark Hanson (DFO)

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- Program chair: Sherrylynn Rowe (DFO) and Steve Campana (DFO)
 - Secretary-Treasurer: Julie Deault (DFO)
 - **Nominations chair for 2013 meeting:** Craig Blackie (Dal)
 - Web Master (appointed) Sharon Lackie, University of Windsor
- b) Venue 2013 Windsor (Central) (Local Arrangements Trevor Pitcher) (J. Lark/M. Rodriguez)
- The 2013 conference will be held in Windsor.
 - President: **TBD**
 - Local arrangements chair: **TBD**
 - Program chair: Andrew Muir (GLFC) and John Gunn (Laurentian)
 - Secretary-Treasurer: Julie Deault (DFO)
 - Web Master (appointed) Sharon Lackie, University of Windsor
- c) Venue 2014 (West/North) **UNDECIDED – Yellowknife or UNBC**
- **Nomination Chair for 2014 Meeting** Craig Blackie
 - Yellowknife was proposed. Money would be required to finance the conference.
 - Also proposed: University of Northern British Columbia, Quesnel River Research Centre.
- d) Venue 2015 (Centre)
- **VENUE UNDECIDED.**
 - Nomination Chair for 2015 Meeting: **UNDECIDED**

IX. ADJOURNMENT

Proposed by Mark Hansen, seconded by Mike Fox.

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Clemens-Rigler Travel Fund CCFFR January 2011

Source	Amount
Carry-over from Jan-2010	\$511,74
SCL	\$2 500,00
AFS-North Central Division	\$500,00
GLIER	\$500,00
DFO	\$6 000,00
CCFFR	\$6 000,00
Mid-Canada	\$200,00
CARS	\$400,00
Ontario Chapter	\$500,00
Book Raffle @ CCFFR	\$238,20
Totals	\$17 349,94

Actual Disbursed **\$16 220,00** (Original: 64 Students to be awarded \$16,637)
62 students

Remaining \$1130.00 to be held over for 2012 CRTF

Distribution

	# Students	MSc	PhD
BC	1		1
AB	4	2	2
SK	3	1	2
MB	1	1	
ON	39	19	20
PQ	10	8	2
NB	2	1	1
NL	1	1	
NS	1		1
Total	62	33	29