

# **CCFFR Business Meeting Notes**

**The 65th Canadian Conference for Fisheries Research  
Delta Beausejour Hotel, Moncton –17:15, January 6, 2012**

## **I. APPROVAL OF THE AGENDA**

President Marco Rodriguez called the business meeting for the 65th Canadian Conference for Fisheries Research (CCFFR) to order at 5:15 pm. The proposed agenda was tabled and a motion to approve was passed (Mike Fox / Rick Taylor).

## **II. APPROVAL OF THE MINUTES OF JANUARY 7, 2011**

Draft minutes of the 2011 Toronto meeting, prepared by John Lark, were presented. These had been made available on the website prior to the business meeting. A motion to approve the minutes was passed (John Gunn./ Allen Curry.).

## **III. Don Jackson – Report**

Report on Journal – Number of submissions is down – similar year over year – 2/3 fish, 1/3 non fish – 30% from Canada, 40% from US the rest from outside North America. Try to have a cover photo contest, Discussion about open access – cover photo contest – Open access is gone now that they are self supporting,

## **IV. ACKNOWLEDGEMENTS**

A special thank you was expressed to Julie Deault for her work as secretary-treasurer, and for her work to have the DFO contribution to Clemens-Rigler extended for another year and to John Lark for assisting with the Toronto meeting and for being the corporate memory of CCFFR. Dr. Rodriguez acknowledged the work for this year's organizing committee and volunteers. Special thanks to the local arrangement team led by Mark Hanson, his team of Wayne Fairchild, Andrea Locke and Andree LeBlanc and program chairs Steve Campana and Sherrylynn Rowe. Thanks were also extended to Rob Mackereth, and his team for the selection of the CRTF awardees. In addition the President expressed his thanks to Steven Cooke and Margot Stockwell for administering the Clemens-Rigler account through CARS. The president expressed his thanks to John Lark who handled nomination for President this year. Finally thanks to Sharon Lackie for taking over the hosting and maintenance of the CCFFR Site. Those shown on the following list should be thanked for their financial support:

- The Department of Fisheries and Oceans
- The Department of Fisheries and Oceans, Science Branch Gulf Region
- The Department of Fisheries and Oceans, Science Branch Gulf Region, Ecosystems Research Initiative
- The Department of Fisheries and Oceans, Science Branch Maritimes Region
- The Canadian Aquatic Invasive Species Network
- The National Research Council Press
- The Great Lakes Fishery Commission

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- The Canadian Aquatic Resources Section of the American Fisheries Society
- The North Central Division of the American Fisheries Society
- Hoskin Scientific
- Dalhousie University
- HallTech
- Lotek
- Advanced Telemetry Systems
- ROMOR Oceans Solutions
- The University of Windsor
- Hugh McIsaac

The contribution of these sponsors is very important for success of this meeting and student travel.

### V. TREASURER'S REPORT

John Lark presented the 2010/2011 financial report on behalf of Julie Deault who was unable to attend.

Participation at the 2011 meeting in Toronto was very good consistent with recent years and we had 380 registrations:

- CCFFR: 189 SCL: 106 SWS:14 Not identified to a group: 71;
- Registration fee: regular: 205, students:175.

The balance forward for the 2010/2011 fiscal year was \$ 22,397.24. The 2011 64<sup>th</sup> edition of the CCFFR conference generated 69,083.65\$ from registration and banquet tickets and 15,693.52\$ from other sources of revenues. When CRTF and liability insurance expenses are excluded, the net margin for the Toronto conference is of \$12,367.82.

Overall, revenue for the 2010/2011 fiscal year were of \$84,952.17 and expenditure were \$79,742.11. There was a net margin of \$5210.06 this fiscal year. The carry over balance to the 2011/2012 fiscal year is \$27,607.30. See the Treasurer's Report – CCFFR 2010/11 for details.

**Meeting organizers should plan so that there will be \$11,000 in the bank after each meeting, \$6,000 for CRTF and \$5,000 for deposits and pre-meeting expenses for the following year.**

The financial objectives for any post meeting surpluses have been to commit \$6,000 to \$8,000 to the CRTF and to leave a minimum of \$6,000 to direct to security deposits and insurance for the next meeting. It has been important for the local arrangements chair to budget a meeting that is self-sufficient based on a moderate level of participation. This conservative approach along with donations from sponsors has allowed the meeting to operate successfully with a

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modest surplus for subsequent years. Organizing the conference is an immense amount of work and we are thankful the volunteers who take on the work.

Mike Fox moved to approve the financial report, John Gunn seconded / unanimous.

### VI. CLEMENS-RIGLER TRAVEL FUND

#### Clemens-Rigler Travel Award: 2012

Report on award allocation for the 2012 CCFFR/SCL meetings in Moncton NB

- **80 students** applied for the C-R award requesting a total of **\$41330.00**

- Awards were offered to all applicants following the basic criteria:

Students from the west: \$275

Students from ON, QC, NL: \$225

Students from NB,NS: \$175

Previous award winners: \$125

- Total value of awards offered: **\$16400.00**

- By conference: CCFFR: 62 students offered \$13000.00

SCL: 18 students offered \$3400.00

- 11 students declined their awards

- Total expected value of 2012 C-R awards: **\$14025.00**

- Awards will be given after the conference when students send proof of registration to Margot Stockwell at CARS.

Motion to accept report Moved Darren Gillis Seconded by Dylan Fraser .

### VII. FSBI

Gordon Copp, the treasurer of FSBI came to meeting and proposed to offer to pay for one student to go to England in mid July – depending on the theme of the conference. In return FSBI would pay the costs for a student to attend next year's CCFFR meeting in Windsor with the agreement that CCFFR would cover the cost of registration, accommodation and meals. It was agreed that FSBI will pay 100% of the costs for a Canadian student to attend the FSBI meeting and all but local expenses for FSBI Student

Motion – Mike Fox – A motion for CCFFR agree that a graduate student registered at a Canadian University and who has attended at least one CCFFR meeting, and is selected by FSBI will attend the FSBI Annual Symposium with all registration, transportation accommodation and meal costs paid by FSBI. CCFFR would pay the cost of registration,

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accommodation and meals for and to reciprocate by hosting local expenses of FSBI Student – Students would apply to FSBI, FSBI would verify that the student met CCFFR's criteria and then FSBI would determine among the applicants, who would attend. It could be an M. SC or PhD student. Clemens-Rigler funds would not be used to cover CCFFR's portion of the expenses.

Seconded – Allen Curry Motion Carried

### VIII. UPCOMING MEETINGS

- a) Venue 2013 Windsor (Central) (Local Arrangements Trevor Pitcher)
  - o The 2013 conference will be held in Windsor.
  - o President: **Sherrylynn Rowe**
  - o Local arrangements chair: Trevor Pitcher
  - o Program chair: Andrew Muir (GLFC) and John Gunn (Laurentian)
  - o Secretary-Treasurer: Julie Deault (DFO)
  - o Web Master (appointed) Sharon Lackie, University of Windsor
  
- b) Venue 2014 (West) **Yellowknife – Montreal -**
  - o **Nomination Chair for 2014 Meeting** Craig Blackie
  - o Program Chairs: Allen Curry Darren Gillis and Chris Taggart to be program chair for Yellowknife
  - o Lorraine Sawdon described the city and the organization tem that will be available to ensure that the meeting is a success
  - o Many conferences are held in Yellowknife and they have very good facilities at the Explorer Hotel
  - o Motion – Allen Curry and Darren Gillis –
  - o The motion is that the 2014 meeting be held in Yellowknife with the expectation of getting support from NWT industries to support Clemens-Rigler – Program – Chair (arranged after adjournment, is that Allen Curry Darren Gillis and Chris Taggart will jointly serve as Program Chair) – passed –
  - o Dylan Fraser Concordia proposed that CCFFR join CSEE and CSZ die the CSEE meeting in Montreal. Montreal – Option – full partner – one session - ?? – May 18 to 21<sup>st</sup> 2014 –
  - o Motion – Dylan Fraser, seconded Daniel Boisclair – Cancel Yellowknife Meeting and participate in a joint session take benefits and cover losses – some costs might be involved. (CSEE – 400 CSZ – 400) – failed
  - o Second proposal CCFFR session – no financial strings attached – Moved Dylan Fraser – Daniel Boisclair – Passed
  
- c) Venue 2015 (central Venue) – Ottawa – Chris Taggart - Allen Curry (Steve Cook)
  - o **VENUE Ottawa.**
  - o Nomination Chair for 2015 Meeting: **UNDECIDED**
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### **IX. Insurance – That CCFFR purchase Liability Insurance for the 2013 meeting for a figure not to exceed \$1,200.00 (John Lark/Allen Curry) – Passed**

On behalf of the Canadian Aquatic Resources Section-American Fisheries Society (CARS), Gavin Christie offered an item for discussion during the business meeting:

CARS is offering to look after insurance coverage for the CCFFR conference beginning with the 2014 meeting. CARS, through AFS hopes to provide full insurance at no cost to CCFFR allowing CCFFR to use the savings for Clemens-Rigler. A formal proposal will be made in 2013. There was discussion of this proposal and some concern was expressed over whether there would be “quid-pro-quo” from AFS for this coverage (It was confirmed after the meeting that CARS- AFS had no “quid-pro-quo”).

### **X. ADJOURNMENT**

Proposed by Darren Gillis, seconded by Daniel Boisclair.

Adjourned at 6:48

Allen Curry Darren Gillis and Chris Taggart came forward and offered to jointly serve as Program Chairs for the Yellowknife meeting in 2014